

## Minutes of Dry Drayton Parish Council meeting of Tuesday 16th September 2014 at 8.00pm in Dry Drayton Village Hall

Present: Cllrs: H Russell (Chairman), D Wyatt, R Stamford and F Northrop; County Councillor J Reynolds; and District Councillors R Hall and B Waters

In attendance: Robert Stone (Parish Clerk & RFO)

Item

99 Apologies for absence - Received from Cllrs Pryer & Harrison.

100 Declarations of interest relating to items on the agenda - None.

101 Public Participation on agenda items & matters of mutual interest

County Councillor John Reynolds said Cambs CC's reserves continued to fall following successive years of government cuts. A further £35m would need to be cut from next year's budget. In addition the county council had to provide an additional £30m to fund the increase in school capacity as well as providing for 500 children in care. The biggest hit would be taken by the transport budget. Only minimal highways works could be carried out over the next few years.

District Councillor Roger Hall reported on: the flash floods on 18th August; Cambridgeshire becoming the fastest growing county in England; SCDC sharing specialised services with Hunts DC; forthcoming changes to the refuse collections; and the introduction of a new bus that will have a bike trailer running services from Cambridge Railway Station to Gamlingay.

Cllr Waters referred to drop in session on 17th September in Bar Hill for those affected by the flooding.

Adrian Peck raised a number of issues as a member of the public. The flood water off the A428 had been too much for the balancing pond designed to hold it, and had run through and flooded part of PX Farms before reaching Bar Hill. He had arranged a meeting with the Highways Agency to discuss the issues. In the meantime he offered a site visit to members of DDPC to see the route of the flood water. He also pressed Council members to take an interest in the proposed new road between the Huntingdon Road and Oakington Road as this was likely to increase traffic through the village.

102 To confirm minutes of the Parish Council meeting of 15th July 2014  
- Resolved to approve, and signed by the Chairman.

103 Matters arising from previous meetings

- Item 49(ii) Registration of village greens - Still ongoing.

- Item 93(vii) Purchase of Practitioner's Guide - Now available. The clerk advised this guide explained the legal framework within which local councils operated; and provided accounting advice.

- Item 96(iii) Application to CCC's 2014 Local Highway Improvement Initiative - Submitted by 12th September deadline. [Also see item 107iii]

- Item 96(v) Hedges on Madingley Road trimmed - Cllr Reynolds reported he had requested the works but they would have to be scheduled after other more pressing priorities.

104 **Finance**

i) To approve payments to 16<sup>th</sup> September 2014 (*Items at 9th September 2014*)

|      |                          |   |                |                |               |
|------|--------------------------|---|----------------|----------------|---------------|
| 897* | Peter Round              | Grass cutting - July 2014                           | 360            | 300            | 60            |
| 898* | Clerk                    | Salary - August 2014                                | 266.73         | 266.73         | 0             |
| 899  | Clerk                    | Salary - September 2014                             | 266.73         | 266.73         | 0             |
| 900  | Cambridge Water          | Feb to July - Allotments                            | 33.64          | 33.64          | 0             |
| 901  | Peter Round              | Grass cutting - Aug 2014                            | 360            | 300            | 60            |
| 902  | CAPALC                   | Annual Catch Up Day                                 | 25             | 25             | 0             |
| 903  | CACRE                    | Payroll charges - July to September 2014            | 20.52          | 17.1           | 3.42          |
| 904  | Clerk                    | Refill pad, copying paper, & 12 second class stamps | 10.6           | 9.89           | 0.71          |
| 905  | PKF Littlejohn           | External audit fee                                  | 120            | 100            | 20            |
| 906  | Information Commissioner | Data Protection Registration                        | 35             | 35             | 0             |
|      | <b>Totals</b>            |   | <b>1498.22</b> | <b>1354.09</b> | <b>144.13</b> |

\* *Contract payments made in August.*

ii) The current account balances of £13,346.19 at end of 22nd July 2014; and £12,976.46 at 22nd August 2014 were noted.

iii) Noted the bank reconciliation at 22nd July 2014; and the bank reconciliation at 22nd August 2014.

iv) Noted that S106 saving account with Cambridge Building Society had been opened. - (*Clerk Cllrs saw the new pass book which was credited with £5000.*)

- v) To determine whether to take out a one year, or three year insurance contract with Came & Co.  
- Resolved to approve a 3 year contract at £265/annum.  
**Action:** Clerk to arrange payment. Cheque 907.)
- vii) To approve renewal of Data protection registration with the Information Commissioner's office at £35.00 for 2014/15. - The Clerk advised that registration was a statutory requirement for parish councils.  
Resolved to approve. **Action:** Clerk

## 105 Correspondence

- i) The Chairman read aloud the letter from SCDC notifying DDPC that the Black Horse Public House has been listed as an asset of community value.
- ii) Invitation to Cambridgeshire ACRE event - "90 years of community action" - The Chairman and Cllrs Northrop & Wyatt are attending.
- iii) Invitation to attend the South Cambs Parish Council Conference and Community Funding Fair on Tuesday 28th October 2014. - The Clerk advised that this event was primarily for those with specific funding needs. No action.
- iv) SCDC's September 2014 Planning Policy Monthly Update - The Clerk advised he had gone to the Local Plan Pre-Briefing meeting on 11th September at Cambridge City Guildhall. **Action:** Clerk to forward key documents to Councillors.
- v) Thank you from Chairman of Village Hall Committee for DDPC's support.
- vi) Letter from External Auditor - The Clerk said the 2013/14 Accounts had been signed off with several minor comments. **Action:** Public Notice to be added to village board to announce the clearance of the accounts, and offering a copy of the Annual Return at cost.
- vii) SCDC Parish Liaison meeting of 8th October 2014. **Action:** Clerk to attend.

## 106 Planning

- i) Noted approval of S/1256/14/LB 31 Oakington Road, Dry Drayton - Extension to existing dwelling, and conversion of outbuilding to annexe.

## 107 Consideration of Environmental issues

- i) To discuss whether or not to adopt street lights in Dry Drayton.  
- Following advice from the Clerk that the cost would be £1700 + vat per lamp the Council resolved to check whether SCDC would provide financial assistance. Cllr Hall volunteered to make inquiries. **Action:** Cllr Hall
- ii) Consultation on bus service routes 2/8/9/15- with or without Caldecote.  
- Resolved not to respond as neither option affected Dry Drayton.
- iii) To receive an update on Dry Drayton's approach to the County Council's 2014 Local Highway Improvement Initiative (also see item 103) - Details of Vehicle

Activated Speed Signs had been received from Messagemaker. Resolved to await results of bid to Cambs CC before making further inquiries.

- iv) Update on moving the dog bin from the village green to Butchers Lane.  
- Action pending.
- v) Cambridgeshire CC - Household Recycling consultation  
- Cllr Stamford advised that he had responded on behalf of DDPC.
- vi) To discuss blocked drains in Dry Drayton - Cllr Northrop referred to a number of blocked drains in Oakington Road, and elsewhere in the village. Cllr Reynolds advised that these had been cleared a year ago in line with current county council practice. Councillors said much more regular clearance had been done in earlier years.

**108 Matters raised by Members, including items for next agenda**

Cllr Stamford said he would speak to the owner of commercial vehicles that were being parked on the grass verge near the bus shelter. He also raised better publicity for pre payments for tickets for the Park & Ride. Cllr Reynolds took note.

The meeting ended at 9.37pm.

Robert Stone, Parish Clerk